



**Tuvalu**

**COMPANIES AND BUSINESS  
REGISTRATION (FEES) REGULATIONS**

**2007 Revised Edition**





Tuvalu

## COMPANIES AND BUSINESS REGISTRATION (FEES) REGULATIONS

### Arrangement of Regulations

---

#### Regulation

1	Citation.....	5
2	<i>repealed</i> .....	5
3	The Register.....	5
4	Application.....	6
5	Registrar of Companies' powers and duties .....	6
6	Fees .....	6

#### **SCHEDULE 1** **8**

---

(1)	APPLICATION FOR COMPANY .....	8
(2)	APPLICATION FOR PARTNERSHIP .....	10

#### **SCHEDULE 2** **12**

#### **SCHEDULE 3** **13**

---

### Supporting Documents

---

#### **ENDNOTES** **14**

---

Table of Legislation History .....	14
Table of Renumbered Provisions .....	14
Table of Endnote References .....	14





Tuvalu

## COMPANIES AND BUSINESS REGISTRATION (FEES) REGULATIONS

MADE UNDER SECTION 7 OF THE COMPANIES AND BUSINESS  
REGISTRATION ACT<sup>1</sup>

Commencement [1st March 1981]

### 1 Citation

These regulations may be cited as the Companies and Business Registration Regulations.

### 2 *repealed*<sup>2</sup>

### 3 The Register

The register established in accordance with section 3 (1) of the Companies and Business Registration Act (in these regulations called “the Act”) shall be called the Companies and Business Registration Register and shall be maintained in such form as the Registrar of Companies appointed under section 235 of the Companies Act (hereinafter referred to as the “Registrar of Companies”) may prescribe.<sup>3</sup>

#### **4 Application**

- (i) All companies filing documents with the Minister under section 3 (1) of the Act shall file the information in the form of a completed application form as set out in Schedule 1 to these regulations.
- (ii) The Registrar of Companies may by notice amend or add to the forms provided for by these regulations and may prescribe such additional forms as he feels fit.<sup>4</sup>

#### **5 Registrar of Companies' powers and duties<sup>5</sup>**

- (1) All applications for registration submitted in accordance with the provisions of regulation 4, shall be submitted to the Registrar of Companies for his consideration.
- (2) The Registrar of Companies, shall record in the Companies and Business Registration Register the requisite details of all Companies which the Registrar of Companies finds —
  - (a) to have duly complied with the provisions of section 3 of the Act; and
  - (b) in the case of a company, to have been duly incorporated according to the law of the country in which that company is stated in the application to have been registered; and
  - (c) in the case of partnership where there appears to the Registrar of Companies to be a foreign interest that such interest or interests carry a maximum of 20% of all assets and profits deriving in Tuvalu.
- (3) The Registrar of Companies may require any applicant for registration to provide such further information or documentation as he feels may be necessary to satisfy himself about any of the matters set out in paragraph (ii) of this Regulation.

#### **6 Fees<sup>6</sup>**

- (1) The fee to be paid by any company or business having its principal place of business in Tuvalu on filing documents in accordance with section 3 of the Act shall be as set out in Schedule 2 to these regulations provided that the Registrar of Companies may in any case that he considers appropriate direct that no fee or a reduced fee only is payable.
- (2) The fee to be paid by any company or business not having its principal place of business in Tuvalu on filing documents in accordance with section 3 of the Act shall be as set out in Schedule 3 to these regulations.

- (3) In the event of any company or partnership not being entered on the Register then the fee prescribed in paragraph (2) is not refundable unless the Registrar of Companies so directs.

**SCHEDULE 1**

(Regulation 4)

**(1) APPLICATION FOR COMPANY**

COMPANIES AND BUSINESS REGISTRATION ORDINANCE (Cap. 59)

*Companies and Business Registration Regulations*

Company Name .....

Principal Place of Business .....

Country where incorporated.....

Date of Incorporation .....

Intended business or occupation in Tuvalu .....

1. Documents enclosed (*delete those not applicable*)

(1) Memorandum or Articles.

(2) Charter or Statute.

(3) Certificate of Incorporation.

(4) Copy of prospectus inviting subscription to shares or debentures in Tuvalu.

(5) Other (*please list*).

(6) Translation of any of above not in English

2. List of Directors. If Directors are Companies please supply list of Directors of those companies so that the individuals who control the Company can be identified.

<i>Name</i>	<i>Address</i>
(1)	
(2)	

(3)	
(4)	
(5)	

3. The person who is authorised to accept service of process on behalf of the Company in Tuvalu is ..... of .....

I enclose a written consent by that person to act and a copy of the deed or document which authorises him to accept service.

I enclose the fee of A\$..... and understand that this fee is not refundable should the Company not be registered.

Dated ..... day of ..... 19.....

Signed .....

*Note:*

(i) *This application must be signed by an individual who should state his position in the company.*

(ii) *To establish a place of business in Tuvalu or to derive any profit from any enterprise or operation in Tuvalu prior to registration is an offence.*

**(2) APPLICATION FOR PARTNERSHIP**

COMPANIES AND BUSINESS REGISTRATION ORDINANCE (Cap. 59)

*Companies and Business Registration Regulations*

Partnership Name .....

Country where Partnership formed .....

Principal Place of Business .....

Date Partnership formed.....

Intended Business or Occupation in Tuvalu .....

1. Documents enclosed (*delete those not applicable*)

(1) Partnership Deed.

(2) Partnership Agreement.

(3) Evidence in writing of the terms on which the Partnership exists.

2. List of Partners. If any partner is a company please list the names of that company's Directors.

<i>Name</i>	<i>Address</i>
(1)	
(2)	
(3)	
(4)	
(5)	

3. The person who is authorised to accept service of process on behalf of the Partnership in Tuvalu is ..... of .....

Enclosed is a written consent of that person to act and a copy of the deed or document authorising him to accept service.

I enclose the fee of A\$ ..... and understand that this fee is not refundable should the Partnership not be registered.

Dated ..... day of ..... 19....

Signed .....

*Note:*

*(i) This application must be signed by an individual who should state his position in the company.*

*(ii) To establish a place of business in Tuvalu or to derive any profit from any enterprise or operation in Tuvalu prior to registration is an offence.*

**SCHEDULE 2**

(Regulation 6 (1))

<i>Document</i>	<i>Fee</i>
1. Certified copy of document relating to constitution of company or business under section 3 (1) (a) of the Ordinance .....	10.00
2. List of directors or partners and persons authorised to accept service under section 3 (1) (b) and (c) of the Ordinance .....	2.00
3. Alteration in 1 or 2 above .....	2.00
4. Annual balance sheet .....	6.00

**SCHEDULE 3**

(Regulation 6 (2))

<i>Document</i>	<i>Fee</i>
1. Certified copy of document relating to constitution of company or business under section 3 (1) (a) of the Ordinance .....	30.00
2. List of directors or partners and persons authorised to accept service under section 3 (1) (b) and (c) of the Ordinance .....	5.00
3. Alteration in 1 or 2 above .....	5.00
4. Annual balance sheet .....	12.00

## ENDNOTES

### Table of Legislation History

Legislation	Year and No	Commencement

### Table of Renumbered Provisions

Original	Current

### Table of Endnote References

<sup>1</sup> LN 5/1981

Amended by LN 13/1992, commencement 1 October 1992

<sup>2</sup> Repealed by LN 13/1992

<sup>3</sup> Amended by LN 13/1992

<sup>4</sup>

<sup>5</sup>

<sup>6</sup>