



Tuvalu

**EMPLOYMENT (RETURN)
REGULATIONS**

L.N. 38/69



Tuvalu

EMPLOYMENT (RETURN) REGULATIONS

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Tuvalu

EMPLOYMENT (RETURN) REGULATIONS

L.N. 38/69

EMPLOYMENT ORDINANCE

ENACTED BY THE PARLIAMENT OF TUVALU

Commencement [Date]

1 Citation

These Regulations may be cited as the Employment (Return) Regulations.

2 When return of employees to be made and penalty

- (1) On or before the 30th April of each year every employer of 5 or more workers shall furnish to the Commissioner of Labour a return of such workers as were in his employ on the 1st April of that year, which return shall be complete and accurate in every particular and shall be in the form prescribed in the Schedule.
- (2) Any employer who contravenes paragraph (1) shall be guilty of an offence and shall be liable to a fine of \$200 and to imprisonment for a term of 6 months.

3 Return may be sent by post

Any person required to furnish a return under regulation 2 (1) may post such return by registered post addressed to the Commissioner of Labour at Funafuti, and for the purpose of these Regulations the time at which any such return is so posted shall be determined to be the time at which such return is furnished.

SCHEDULE

Confidential

EMPLOYMENT RETURN FORM

(Regulation 2)

To: All Employers

You are required to furnish this return to the Commissioner of Labour, Funafuti, under the terms of the Employment (Return) Regulations. The return should show the number of workers employed by you on the 1st April but should not include domestic servants employed by private householders. It must be accurate and complete in very detail and be completed and returned before the 30th April.

If you require extra copies they may be obtained from the Commissioner of Labour at the above address.

A separate return should be completed for each section or branch of your undertaking.

Name of Undertaking	Address	For Office use

On 1st April: How many children (under 15) did you employ?

How many young persons (15-18) did you employ?

How many persons were housed by you in single quarters?

Workers..... WivesChildren

How many persons were housed by you in married quarters?

(a) for senior and office staff?.....

(b) for other workers?.....

What were the average weekly hours of overtime worked?.....

What was the approximate value per worker on payment in kind, other than housing, for the month of April?..... \$.....

Were you insured against Workmen's Compensation risks?.....

How many days of paid holiday (if any) do you give each year (excluding public holidays) -

- (a) to senior and office staff?.....
- (b) to other workers?.....

How many days of paid public holidays do you give each year?

What overtime rates do you pay -

- (a) On weekdays?.....
- (b) On Sundays?.....
- (c) On Public Holidays?.....

Please show the number below of your workers in the following categories and their maximum and minimum wages per month.

	Occupation	Tuvaluan		Non-Tuvaluan		Wages per Month	
		Males	Females	Males	Females	Max.	Min.
0	Professional and Technical (Doctors, Engineers, Graduate teachers, Architects, Surveyors, etc.).....						
04	Nurses and midwives (including trainees).....						
06	Teachers (excluding graduates).....						
074	Clergy, sisters and religious workers.....						
1	Administrative, Executive and						

	Managerial.....						
2/3	Clerical and Stores (Secretaries, typists, book-keepers, clerks, store keepers).....						
6	Transport -						
	(i) Bosuns and Marine Engineers..... (ii) Other seamen (iii) Drivers, light vehicles... (iv) Drivers, heavy vehicles.. (v) Heavy plant operators..... (vi) Light plant operators..... (vii) Other communications workers.....						
7/8	Skilled and semi-skilled workers — (i) Carpenters and joiners..... (ii) Bricklayers and masons... (iii) Plumbers..... (iv) Electricians and line men						

	(v) Mechanics..... (vi) Other tradesmen (specify).....						
85	Junior supervisors and overseers.....						
89	Unskilled workers (labourers, messengers, etc)						
9	Service trades (waiters, cooks, watchmen, etc)						
	Please give below details of all categories not mentioned above but who are employed by you.....						

Please show the Island of Origin of all your Tuvaluan workers below

For Office Use	Island of Origin	Male	Female	Juveniles	Total

Funafuti.....
Nanumea.....
Nanumanga.....
Niulakita.....
Niutao.....
Nui.....
Nukufetau.....
Nukulaelae.....
Vaitupu.....

Date..... Signed.....

ENDNOTES**Table of Legislation History**

Legislation	Year and No	Commencement

Table of Renumbered Provisions

Original	Current

Table of Endnote References